ACCOUNTANT

Department: Finance
Posted on: June 14, 2019
Closing on: July 1, 2019
Location: Compass Bank

Summary
Provide professional level accounting support for the Water Authority's general ledger, payroll and other financial systems. Analyze and review financial transactions for the preparation of the Water Authority's comprehensive annual financial report. Perform complex financial analysis for various programs.

Minimum Education and Experience
Bachelor's degree from an accredited college or university with major course work in Accounting, Finance, Business Administration or a related field, plus three (3) years of accounting experience to include one (1) year direct supervisory or technical lead experience in an administrative capacity.

Experience such as described in the job description may substitute for education on a year for year basis.

Position Requirements
- Possess a Valid New Mexico Driver's License or a Valid Driver's License from another State converted to New Mexico within 1 month
- Driving Record consistent with being issued an Authority Operator Permit by Risk Management

Salary Range
$19.75 – $23.59 Hourly
IRRIGATION EFFICIENCY SPECIALIST

Summary
Participate in the development and implementation of activities to increase landscape irrigation efficiency through public outreach efforts. Assist customers in the design or updating of irrigation systems to include enhancing Water Authority owned landscape sites.

Minimum Education and Experience
Associate’s degree from an accredited college or university with major coursework in Landscaping, Horticulture, Science or related field plus three (3) years landscaping, irrigation design, or a related experience. Project management experience desirable.

Experience such as described in the job description may substitute for education on a year for year basis.

Position Requirements
- Possess a Valid New Mexico Driver’s License or a Valid Driver’s License from another State converted to New Mexico within 1 month
- Must possess a Landscape Irrigation Auditor Certificate Within 1 Year

Preferred
- Bilingual Skills

Salary Range
$19.36 – $23.13 Hourly
COMMUNICATION DISPATCHER TECHNICIAN-CAREER OP

Department: WA Field Administration
Posted on: June 6, 2019
Closing on: June 24, 2019
Location: Pino

Summary
Operate radio communication equipment. Prioritize incoming requests and dispatch services as needed for the operation of the Water Authority.

Minimum Education and Experience
High School Diploma or GED, plus three (3) years general office experience, to include one (1) year processing customer service requests, calls, or radio communication.

Experience such as described in the job description may substitute for education on a year for year basis.

Position Requirements
- Possess a Valid New Mexico Driver's License or a Valid Driver's License from another State converted to New Mexico within 1 month
- Driving Record consistent with being issued an Authority Operator Permit by Risk Management

Salary Range
$13.79 – $13.79 Hourly
SCADA SYSTEMS SPECIALIST

**Summary**
Perform a broad range of complex, vertically integrated systems administration duties in the implementation and maintenance of Supervisory Control And Data Acquisition (SCADA), Programmable Logic Controllers (PLCs), software and peripheral equipment.

**Minimum Education and Experience**
Bachelor's degree from an accredited college or university with major coursework in Engineering, Information Systems, Computer Science or a related field, plus five (5) years experience in SCADA System or Industrial Control Systems implementation and maintenance.

Experience such as described in the job description may substitute for education on a year for year basis.

**Position Requirements**
- Possess a Valid New Mexico Driver's License or a Valid Driver's License from another State converted to New Mexico within 1 month
- Driving Record consistent with being issued an Authority Operator Permit by Risk Management
- Depending on location, must be able to pass respiratory clearance exam prior to hire and at least every 3 years after hire. Also depending on location, must be able to pass respirator FIT Test within 30 days of hire and annually thereafter.
- Must submit to Ozone medical exam, as appropriate to the job position, prior to hire and at least every 3 years after hire.

**Preferred**
- Experience with PLCS or SCADA Systems
- SCADA server with virtualized hardware and software (VMWARE) environment.
- SQL (Sequential Query Language) as it applies to historian database management and custom reporting tools.
- Telemetry and hardwired Ethernet communication protocols for PLC to SCADA server data transfer and communications.

**Salary Range**
$22.25 – $28.76 Hourly
MONITORING TECHNICIAN

Department: NPDES

Posted on: May 31, 2019

Closing on: June 17, 2019

Location: 2nd Street

Summary
Inspect, monitor and coordinate pre-treatment of wastewater and process methods. Collect samples, read meters and accurately record data. Prepare and submit reports.

Minimum Education and Experience
High School Diploma or GED plus one (1) year of vocational school/specialized training in utility operations or a related field, plus three (3) years water or wastewater sampling, monitoring or treatment experience.

Experience such as described in the job description may substitute for education on a year for year basis.

Position Requirements
- Must Possess a New Mexico Wastewater Level III Certificate within 1 Year
- Possess a Valid New Mexico Driver's License or a Valid Driver's License from another State converted to New Mexico within 1 month
- Driving Record consistent with being issued an Authority Operator Permit by Risk Management

Salary Range
$22.40 – $22.40 Hourly
COMMUNICATIONS SPECIALIST

Department: Executive Director
Posted on: May 28, 2019
Closing on: June 17, 2019

Summary
Serve as public spokesperson and community relations liaison for the Water Authority and its operations, with a focus on public outreach and communication related to construction projects.

Minimum Education and Experience
Bachelor’s degree in communications, journalism, marketing, public relations or a related field, plus two years direct professional experience in a related field.

Experience such as described in the job description may substitute for education on a year for year basis.

Requisition Notes
- May be required to work occasional nights and weekends.
- Please submit a professional writing sample of 500 - 1,000 words in PDF format.

Position Requirements
- Driving Record consistent with being issued an Authority Operator Permit by Risk Management
- Possess a Valid New Mexico Driver’s License or a Valid Driver’s License from another State converted to New Mexico within 1 month

Salary Range
$19.75 – $27.11 Hourly
REQ-0000000034

WATER QUALITY LABORATORY/ANALYST

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Summary
Collect, perform, analyze and report results of wastewater/water sample tests including chemical, physical and microbiological water quality tests. Perform a variety of scientific and support tasks related to assigned areas of responsibility.

Minimum Education and Experience
Bachelor's degree with major course work in Physical or Life Science, Chemistry, Microbiology, Biology or a related field, plus three (3) years of laboratory analysis experience.

Position Requirements
- Must obtain a NM Wastewater Laboratory Technician Level III Certification within six (6) months
- Must Possess a New Mexico Water III Certificate if Assigned to the Process Laboratory at Surface Water Treatment Plant
- Achieve and Maintain All Demonstrations of Capabilities as Required By Laboratory Policy
- Possess a Valid New Mexico Driver's License or a Valid Driver's License from another State converted to New Mexico within 1 month
- Driving Record consistent with being issued an Authority Operator Permit by Risk Management

Salary Range
$22.25 – $26.58 Hourly
REQ-0000000015

SENIOR ENGINEER

Department: Central Engineering
Posted on: March 15, 2019
Closing on: Open Until Filled
Location: 2nd Street

Summary
Perform a wide variety of professional engineering duties in support of assigned water and/or wastewater facilities, infrastructure, construction and environmental engineering. Ensure technical competence and compliance with all Federal, State and local regulations and ordinances.

Minimum Education and Experience
Bachelor's degree in Civil Engineering or a related field, plus five (5) years of Professional Engineering experience to include two (2) years supervisory experience in a management and/or administrative capacity.

Position Requirements
- Licensed as Professional Engineer
- Must Possess a New Mexico Professional Engineering License within 1 year of hire
- Possess a Valid New Mexico Driver's License or a Valid Driver's License from another State converted to New Mexico within 1 month
- Driving Record consistent with being issued an Authority Operator Permit by Risk Management
- Annual Audiogram is required if assigned to Plant Groundwater
- Depending on location or if assigned to a safety position must submit to ozone medical exam prior to hire and at least every 3 years after hire.

Salary Range
$29.93 – $39.49 Hourly