UTILITY TECHNICIAN HELPER

**Department:** WA Distribution Lines

**Posted on:** March 6, 2020

**Closing on:** March 23, 2020

**Location:** Pino

**Summary**
This is a training and certification program that will provide an opportunity for advancement based upon successful completion of each phase of the program. This program consists of performing maintenance, repair and installation of water plant, distribution and treatment systems. The Utility Technician Helper performs routine water system preventive maintenance, repair, and installation of water plant, distribution and treatment systems.

**Minimum Education and Experience**
High School Diploma or GED, plus one and one-half (1.5) years experience in water utility operations, plumbing, or heavy equipment operation (i.e. backhoe, trackhoe and loaders).

Experience such as described in the job description may substitute for education on a year for year basis. Multiple positions open.

**Position Requirements**
- Possess a Valid New Mexico Driver's License or a Valid Driver's License from another State converted to New Mexico within 1 month
- Driving Record consistent with being issued an Authority Operator Permit by Risk Management
- Annual Audiogram is required if assigned to Plant Groundwater
- Depending on location, must be able to pass respiratory clearance exam prior to hire and at least every 3 years after hire. Also depending on location, must be able to pass respirator FIT Test within 30 days of hire and annually thereafter.
- Must submit to Ozone medical exam, as appropriate to the job position, prior to hire and at least every 3 years after hire.

This position requires the Following Minimum Work Key Scores:
- Applied Math (3)
- Workplace Observation (1)
- Reading for Information (4) or Workplace Documents (4)

**Salary Range**
$18.33 – $18.33 Hourly
REQ-0000000125

CUSTOMER CARE ASSISTANT


Summary
Customer Care Assistants provide professional and courteous customer assistance to the public related to water and sewer services, fees and billing.

Minimum Education and Experience
High School Diploma or GED, plus two (2) years of call center, records and billing experience or related customer service experience.

Experience such as described in the job description may substitute for education on a year for year basis.

Position Requirements
• Must have Passed the New Mexico Department of Workforce Solutions Typing Test at 25 Words Per Minute
• Possess a Valid New Mexico Driver's License or a Valid Driver's License from another State converted to New Mexico within 1 month
• Driving Record consistent with being issued an Authority Operator Permit by Risk Management

This position requires the Following Minimum Work Key Scores:
• Applied Math (3)
• Reading for Information (4) or Workplace Documents (4)
• Graphic Literacy (4) or Locating Information (4)

Preferred
• Bilingual Skills

Salary Range
$14.07 – $14.07 Hourly
REQ-0000000124

CONSTRUCTION INSPECTION SUPERVISOR

Department: Central Engineering
Posted on: February 28, 2020
Closing on: March 16, 2020
Location: Civic Plaza

Summary
Supervise, assign, plan and evaluate staff engaged in construction inspection activities and operations including contract, specification and ordinance enforcement.

Minimum Education and Experience
Associate’s degree from an accredited college or university in Construction or Building Trades, Engineering or a related field, plus five (5) years experience in engineering and/or building and construction, inspection, code compliance or related experience to include one (1) year of supervisory or technical lead experience in an administrative capacity.

Position Requirements
- Possess a Valid New Mexico Driver's License or a Valid Driver's License from another State converted to New Mexico within 1 month
- Driving Record consistent with being issued an Authority Operator Permit by Risk Management

Salary Range
$22.25 – $26.58 Hourly
SCADA SYSTEMS SPECIALIST

Department: WW Mechanical
Posted on: February 21, 2020
Closing on: March 16, 2020
Location: 2nd Street

Summary
Perform a broad range of complex, vertically integrated systems administration duties in the implementation and maintenance of Supervisory Control And Data Acquisition (SCADA), Programmable Logic Controllers (PLCs), software and peripheral equipment.

Minimum Education and Experience
Bachelor's degree from an accredited college or university with major coursework in Engineering, Information Systems, Computer Science or a related field, plus five (5) years experience in SCADA System or Industrial Control Systems implementation and maintenance.

Experience such as described in the job description may substitute for education on a year for year basis.

Position Requirements
- Possess a Valid New Mexico Driver's License or a Valid Driver's License from another State converted to New Mexico within 1 month
- Driving Record consistent with being issued an Authority Operator Permit by Risk Management
- Depending on location, must be able to pass respiratory clearance exam prior to hire and at least every 3 years after hire. Also depending on location, must be able to pass respirator FIT Test within 30 days of hire and annually thereafter. Must submit to Ozone medical exam, as appropriate to the job position, prior to hire and at least every 3 years after hire.

Preferred
- Experience with PLCs or SCADA Systems
- SCADA server with virtualized hardware and software (VMWARE) environment.
- Telemetry and hardwired Ethernet communication protocols for PLC to SCADA server data transfer and communications.

Salary Range
$22.25 – $29.00 Hourly
SYSTEMS ANALYST II

Department: Information Technology
Posted on: February 20, 2020
Closing on: Open Until Filled
Location: 2nd Street

Summary
Systems Analyst II is a full journey level class in the Systems Analyst series. Analyze user requirements, procedures, and problems to automate business processes or improve existing computer systems including very complex systems in a shared environment or with extensive multiple client interaction.

Minimum Education and Experience
Bachelor’s degree from an accredited College or University in Information Systems, Computer Science or a related field, plus six (6) years of software applications analysis, design, programming and implementation and project management experience.

Experience such as described in the job description may substitute for education on a year for year basis.

Position Requirements
• Possess a Valid New Mexico Driver’s License or a Valid Driver’s License from another State converted to New Mexico within 1 month
• Driving Record consistent with being issued an Authority Operator Permit by Risk Management

Salary Range
$30.53 – $36.49 Annually
REQ-0000000116

SYSTEMS ANALYST II

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**Summary**
Systems Analyst II is a full journey level class in the Systems Analyst series. Analyze user requirements, procedures, and problems to automate business processes or improve existing computer systems including very complex systems in a shared environment or with extensive multiple client interaction.

**Minimum Education and Experience**
Bachelor's degree from an accredited College or University in Information Systems, Computer Science or a related field, plus six (6) years of software applications analysis, design, programming and implementation and project management experience.

Experience such as described in the job description may substitute for education on a year for year basis.

**Position Requirements**
- Possess a Valid New Mexico Driver's License or a Valid Driver's License from another State converted to New Mexico within 1 month
- Driving Record consistent with being issued an Authority Operator Permit by Risk Management

**Preferred**
- Preferred knowledge of Unix, PL/SQL and Oracle Customer Care and Billing software.

**Salary Range**
$63,502.40 – $75,899.20 Annually