MONITORING TECHNICIAN

Summary
Inspect, monitor and coordinate pre-treatment of wastewater and process methods. Collect samples, read meters and accurately record data. Prepare and submit reports.

Minimum Education and Experience
High School Diploma or GED plus one (1) year of vocational school/specialized training in utility operations or a related field, plus three (3) years water or wastewater sampling, monitoring or treatment experience.

Experience such as described in the job description may substitute for education on a year for year basis.

Position Requirements
- Must Possess a New Mexico Wastewater Level III Certificate within 1 Year
- Possess a Valid New Mexico Driver's License or a Valid Driver's License from another State converted to New Mexico within 1 month
- Driving Record consistent with being issued an Authority Operator Permit by Risk Management

Salary Range
$22.40 – $22.40 Hourly
COMMUNICATIONS SPECIALIST

Department: Executive Director
Posted on: May 28, 2019
Closing on: June 17, 2019

Summary
Serve as public spokesperson and community relations liaison for the Water Authority and its operations, with a focus on public outreach and communication related to construction projects.

Minimum Education and Experience
Bachelor’s degree in communications, journalism, marketing, public relations or a related field, plus two years direct professional experience in a related field.

Experience such as described in the job description may substitute for education on a year for year basis.

Requisition Notes
• May be required to work occasional nights and weekends.
• Please submit a professional writing sample of 500 - 1,000 words in PDF format.

Position Requirements
• Driving Record consistent with being issued an Authority Operator Permit by Risk Management
• Possess a Valid New Mexico Driver's License or a Valid Driver's License from another State converted to New Mexico within 1 month

Salary Range
$19.75 – $27.11 Hourly
UTILITY TECHNICIAN HELPER

**Summary**
This is a training and certification program that will provide an opportunity for advancement based upon successful completion of each phase of the program. This program consists of performing maintenance, repair and installation of water plant, distribution and treatment systems. The Utility Technician Helper performs routine water system preventive maintenance, repair, and installation of water plant, distribution and treatment systems.

**Minimum Education and Experience**
High School Diploma or GED, plus one and one-half (1.5) years experience in water utility operations, plumbing, or heavy equipment operation (i.e. backhoe, trackhoe and loaders).

Experience such as described in the job description may substitute for education on a year for year basis.

**Position Requirements**
- Possess a Valid New Mexico Driver’s License or a Valid Driver’s License from another State converted to New Mexico within 1 month
- Driving Record consistent with being issued an Authority Operator Permit by Risk Management
- Annual Audiogram is required if assigned to Plant Groundwater
- Depending on location, must be able to pass respiratory clearance exam prior to hire and at least every 3 years after hire. Also depending on location, must be able to pass respirator FIT Test within 30 days of hire and annually thereafter. Must submit to Ozone medical exam, as appropriate to the job position, prior to hire and at least every 3 years after hire.

This position requires the Following Minimum Work Key Scores:
- Applied Math (3)
- Workplace Observation (1)
- Reading for Information (4) or Workplace Documents (4)

**Salary Range**
$17.97 – $17.97 Hourly
REQ-0000000040

TREATMENT PLANT OPERATOR APPRENTICE

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Summary

This is a training and certification program which will provide an opportunity for advancement based upon successful completion of each level of training and certification. The apprentice level consists of learning to operate and maintain equipment involved in the operation of wastewater treatment plant e.g. collecting various wastewater samples and conducting sample tests; learning and operating the more routine functions of a wastewater treatment plant.

Minimum Education and Experience

High School diploma or GED, plus 6 months experience as a Wastewater Treatment Plant Operator, plumber, or electrician. A certificate from the Sacramento School will substitute for 6 months experience.

Experience such as described in the job description may substitute for education on a year for year basis.

Position Requirements

• Possess a Valid New Mexico Driver's License or a Valid Driver's License from another State converted to New Mexico within 1 month
• Driving Record consistent with being issued an Authority Operator Permit by Risk Management
• Must be able to pass respiratory clearance exam prior to hire and at least every 3 years after hire. Must be able to pass respirator FIT Test within 30 days of hire and annually thereafter.

This position requires the Following Minimum Work Key Scores:
• Graphic Literacy (4) or Locating Information (4)
• Applied Math (4)
• Workplace Observation (1)

Salary Range

$17.97 – $17.97 Hourly
UTILITY TECHNICIAN HELPER

Department: Customer Service Field
Posted on: May 24, 2019
Closing on: June 10, 2019
Location: Irving

Summary
This is a training and certification program that will provide an opportunity for advancement based upon successful completion of each phase of the program. This program consists of performing maintenance, repair and installation of water plant, distribution and treatment systems. The Utility Technician Helper performs routine water system preventive maintenance, repair, and installation of water plant, distribution and treatment systems.

Minimum Education and Experience
High School Diploma or GED, plus one and one-half (1.5) years experience in water utility operations, plumbing, or heavy equipment operation (i.e. backhoe, trackhoe and loaders).

Experience such as described in the job description may substitute for education on a year for year basis.

Requisition Notes
• Requires accurate meter reading and walking at a steady pace for 5 or 6 hours a day.

Position Requirements
• Possess a Valid New Mexico Driver's License or a Valid Driver's License from another State converted to New Mexico within 1 month
• Driving Record consistent with being issued an Authority Operator Permit by Risk Management
• Annual Audiogram is required if assigned to Plant Groundwater
• Depending on location, must be able to pass respiratory clearance exam prior to hire and at least every 3 years after hire. Also depending on location, must be able to pass respirator FIT Test within 30 days of hire and annually thereafter. Must submit to Ozone medical exam, as appropriate to the job position, prior to hire and at least every 3 years after hire.

This position requires the Following Minimum Work Key Scores:
• Applied Math (3)
• Workplace Observation (1)
• Reading for Information (4) or Workplace Documents (4)

Salary Range
$17.97 – $17.97 Hourly
WATER QUALITY LABORATORY/ANALYST

Department: Laboratory
Posted on: May 3, 2019
Closing on: Open Until Filled

Summary
Collect, perform, analyze and report results of wastewater/water sample tests including chemical, physical and microbiological water quality tests. Perform a variety of scientific and support tasks related to assigned areas of responsibility.

Minimum Education and Experience
Bachelor's degree with major course work in Physical or Life Science, Chemistry, Microbiology, Biology or a related field, plus three (3) years of laboratory analysis experience.

Position Requirements
- Must obtain a NM Wastewater Laboratory Technician Level III Certification within six (6) months
- Must Possess a New Mexico Water III Certificate if Assigned to the Process Laboratory at Surface Water Treatment Plant
- Achieve and Maintain All Demonstrations of Capabilities as Required By Laboratory Policy
- Possess a Valid New Mexico Driver's License or a Valid Driver's License from another State converted to New Mexico within 1 month
- Driving Record consistent with being issued an Authority Operator Permit by Risk Management

Salary Range
$22.25 – $26.58  Hourly
ENGINEER ASSISTANT

Department: Central Engineering
Posted on: April 9, 2019
Closing on: Open Until Filled

Summary
Participate in water/wastewater design projects in support of an assigned area under the direction of a Professional Engineer.

Minimum Education and Experience
Bachelor's degree from an accredited college or university with major course work in Civil Engineering or related field.

Position Requirements
• Possess a Valid New Mexico Driver's License or a Valid Driver's License from another State converted to New Mexico within 1 month
• Driving Record consistent with being issued an Authority Operator Permit by Risk Management
• Annual Audiogram is required if assigned to Plant Groundwater

Preferred
• Professional Engineering experience

Salary Range
$20.00 – $25.00 Hourly
# SENIOR ENGINEER

## Summary
Perform a wide variety of professional engineering duties in support of assigned water and/or wastewater facilities, infrastructure, construction and environmental engineering. Ensure technical competence and compliance with all Federal, State and local regulations and ordinances.

## Minimum Education and Experience
Bachelor's degree in Civil Engineering or a related field, plus five (5) years of Professional Engineering experience to include two (2) years supervisory experience in a management and/or administrative capacity.

## Position Requirements
- Licensed as Professional Engineer
- Must Possess a New Mexico Professional Engineering License within 1 year of hire
- Possess a Valid New Mexico Driver's License or a Valid Driver's License from another State converted to New Mexico within 1 month
- Driving Record consistent with being issued an Authority Operator Permit by Risk Management
- Annual Audiogram is required if assigned to Plant Groundwater
- Depending on location or if assigned to a safety position must submit to ozone medical exam prior to hire and at least every 3 years after hire.

## Salary Range
$29.93 – $39.49 Hourly